

DRAFT

Manville Fire District – Minutes February 9, 2016

Date of Meeting: Tuesday February 9, 2016

Time of Meeting: 7:00pm

Place of Meeting: St James Church

33 Division Street

Manville, RI 02838

1. Pledge of Allegiance – At 7:01 PM Chairman Lake calls the meeting to order and asks attendees to rise for the Pledge of Allegiance.

2. Roll Call of Officers-

Present –

Warden James Akers

Chairman Bob Lake

Warden Jerry St Germain

Warden Paul McKeon

Warden Ron McKenna

Also Present –

Clerk Lee Lamothe.

Chief Peter Adam

No taxpayers present.

3. Motion to approve previous meeting minutes

Warden St Germain makes a motion to accept the minutes of the January 12, 2016 Regular meeting as they are presented. There is a second by Warden McKenna. Approved 5-0-0.

4. Reports

a. Chairman Report & Communications – Chairman Lake advises that there has been no major activities with the attorneys. The Chief will update us on this. Chairman Lake does mention that we received a \$1300 bill from Attorney Mark Kreiger for when he briefly provided services to the MFD in 2013.

b. Treasurer and Tax Collector Report – Treasurer/Tax Collector McKenna says that we are progressing on tax collections. We are currently at an 86.1% collection, up from 63.8% last month. He mentions that 3 large checks were received on February 9 for over \$15000. This was due to the new collection policy adopted by the board in 2015. Thursday is the deadline for people to pay their bills before tax sale. There are 40 properties at this time that will go to tax sale. There is a total of \$144,000 in delinquents most are motor vehicles. We are at an 81% collection rate for motor vehicles as of January. The asset sheet shows that total assets are \$673,516.67. The last sheet which has expenditures to date is current. McKenna reports that we have a new credit card for the fire district from Navigant Credit Union due the problems with fees from the Bank of America credit card. He also mentions that he has postponed the audit due to illness but will reschedule soon. Chairman Lake notes as a point of clarification that the expenses noted on the report have not been properly classified into the accounts approved by taxpayer resolution. McKenna says he needs to wait for the auditor to come to make these adjusting entries.

Motion by Warden St Germain and seconded by Warden Akers to

approve the Treasurer/Tax Collector report. Chairman Lake calls for vote. Approved 4-0-1 (McKenna abstains)

c. Chief's report – Chief Adam reads the Chief's Report, there were 60 runs – 52 in Manville, 7 in Albion, and 1 in Woonsocket. We averaged 6.2 firefighters per call. Roll call is down to 19 as a few people have left the department recently. There were 3 nights of training events in January and 2 of them were for ice rescue. He briefly addresses the board about meeting with lawyers appointed by VFIS. This was for an audit of the Chiefs computer pertaining to the Desmarais case. There is a motion made by Warden St. Germain to accept the report. There is a second by Warden McKeon. Call for vote, approved 5-0-0.

5. Payment of Bills

The board reviews the bills. Treasurer McKenna notes that the Sunoco bill has not been received yet this month and is looking for permission to pay it when it arrives. There is a motion by Warden St. Germain and a second by Warden McKeon. It is approved 4-0-1 (McKenna), to allow payment of the Sunoco bill. The total bills are \$41,364.87. Chief Adam notes that the Northeast Rescue Systems check for \$8837.87 will have a \$4,000 reimbursement through a grant. He also notes that the invoice for the work done on Engine 10 for \$21,755.69 (Freightliner of Hartford) is higher than the quote of \$17,500 but we had additional work done. He included a breakdown of the additional work. This invoice is still well below the budgeted resolution amount approved of \$30,000. Warden McKeon asks if the Narragansett Bay bill is the normal monthly amount. The Chief says

that these bills have no set amount and are all over the place. McKeon asks about the AJ Abrams bill for gas meter repairs. Chief explains this is for the gas detector that they carry on the truck. McKeon asks about the Horner invoice for \$1,265.48 (New fire rated door.) The Chief explains that the construction of the new wall for the restroom project. The door near the radio room is now handicapped accessible. McKeon asks about the Visa bill for Carbonite. The Chief explains this is offsite backup of the computers. A motion to approve was made by Warden St. Germain and seconded by Warden Akers. The Chair calls for a vote, approved 5-0-0.

6. Income

No Income

7. Old Business –

a. Engine 10 Repairs – This was covered in the Chiefs Report

b. Rest Room Repairs- The Chief updates the status as of today. The original estimate budget was \$2,500 but we are now double that amount due to unforeseen plumbing issues. Chief Adam and a friend did the wall construction and the Deputy Chief did the electrical.

c. Discuss Matrix Consolidation Report – The Chair would like the Board to put together a position paper in response to this report. The Chief is compiling a list of responses to this study. It appears from this study that the taxpayers could save 3%. That 3% is only good for the first three years then savings will be questionable. There is also a question of the adequate response time if Manville Fire District is

closed. The Chief will get information together to present to the taxpayers at the September meeting. There is a motion to table this until next month.

8. New Business

No new business

9. Public Comment

No Public

10. Motion to Adjourn

A motion to adjourn made by Warden St. Germain at 7:35 PM, second by Warden McKeon. Chair calls for vote, approved 5-0–0.

Date Agenda Posted SOS: 02/06/2016

Date of Meeting: 02/09/2016

Posted: SOS, MFD Station, Manville Post Office, Town Hall

Draft Minutes posted on SOS: 02/13/2016

Minutes submitted to/ and approved by Board:

Approved Minutes posted on SOS: